

# Machine Guarding Inspection Checklist

Date Inspected: \_\_\_\_\_

Inspected by: \_\_\_\_\_

Machine/Work Area: \_\_\_\_\_

General Machine Guarding	Yes	No	N/A	Comments
1. Have any machine guards been removed?				
2. Have any guards or safety devices been bypassed?				
3. Are any guards not working properly?				
4. Have any guards been modified?				
5. If guards have been removed for maintenance, have they been replaced before operations resume?				
6. If the machine has moving or sharp machine parts, are they guarded?				
7. If the machine produces flying sparks or particles, is there a guard in place to prevent flying debris?				
8. If the machine has hot surfaces, are they guarded?				
9. Do employees receive formal training on Machine safety and safeguarding methods?				
10. Is there sufficient supervision to guarantee that employees are following safety standards for machine safeguarding procedures?				
11. Are regularly scheduled equipment inspections being conducted to ensure safe operating conditions?				
12. Is all machinery and equipment kept clean and properly maintained?				



13. Is sufficient clearance provided around and between machines to allow for safe operations, set up and servicing, material handling and waste removal?				
14. Is equipment and machinery securely fastened to prevent tipping or other movement that could result in personal injury?				
15. Is there a power shut-off switch within reach of the operator's position at each machine?				
16. Can electricity and other forms of hazardous energy be locked out for maintenance, repair, or security?				
17. Are the noncurrent-carrying metal parts of electrically operated machines bonded and grounded?				
18. Are foot-operated switches guarded or arranged to prevent accidental actuation by personnel or falling objects?				
19. Are manually operated valves and switches controlling the operation of equipment and machines clearly identified and readily accessible?				
20. Are all emergency stop buttons colored red?				
21. Are all belts/pulleys, chains/sprockets and other forms of power transmission that are within 7 feet of the floor or working level properly guarded?				
22. Are protective safety guard measures provided to guard the operator and other employees in the machine area from hazards created at the point of operation, pinch points, and rotating parts?				
23. Are precautions in place to prevent machines from automatically starting when power is restored after a power failure or shutdown?				
24. Are fan blades protected with a guard having openings no larger than 1/2 inch, when operating within 7 feet of the floor?				

25. If two-hand controls are used, are they at an appropriately safe distance and positioned as ergonomically as possible?				
26. If there is more than one operator, are separate two-hand controls provided or are there other effective guards and devices being used to protect the operators?				
27. Are machinery guards arranged so that they do not pose a hazard in their use?				
28. When employees are required to remove or bypass a guard or other safety device, are lockout procedures followed?				

Comments:

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